



Dear parent/s and carers,

Dromana Primary School is looking forward to another great year of teaching and learning and would like to advise you of Dromana Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible standards in learning, catering to the individual needs of our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has allowed us to facilitate the development of well-rounded individuals.

Within our school, your support has allowed us to:

- Enrich our curriculum with a very extensive range of specialist subjects, including PE, the Arts (Performing and Visual), Japanese and Coding/Robotics
- Invest in class sets of books and readers that reflect the current interests and passions of our students
- Provide hands-on Numeracy resources that allow classroom teachers to deliver the program to the highest standard
- Implement School Wide Positive Behaviour programs and lunchtime clubs such as the choir, bike club and origami club
- Offer a strong wellbeing program, supported by a number of external health and welfare providers
- Maintain and develop school grounds to offer a range of options for students to explore
- Invest in ICT resources, including class sets of devices
- Offer First Aid for all students

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Andrew Haley

**Principal**

Cassandra Scott

**School Council President**





<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	Amount
Foundation classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$20.00)</li> <li>• Mathematics – hands on resources (\$10.00)</li> <li>• English – reading materials (\$10.00)</li> <li>• Sports – equipment (\$5.00)</li> </ul>	\$45
Foundation online subscriptions <ul style="list-style-type: none"> <li>• Mathletics (\$17)</li> <li>• Nessy (\$10)</li> <li>• Sound Waves (\$5)</li> </ul>	\$32
Foundation ICT devices – provision of devices from the shared classroom sets	\$25
Foundation printing and photocopying of worksheets and learning materials	\$10
<b>Total Curriculum Contributions</b>	<b>\$112</b>

<b>Other Contributions</b> - for non-curriculum items and activities	Amount
Student wellbeing programs	\$10
First aid equipment	\$5
School grounds maintenance and improvements	\$15
<b>Total Other Contributions</b>	<b>\$30</b>
<b>Total Suggested Curriculum &amp; Other Contributions</b> <i>Flexible payment plans are available for voluntary contributions and extra-curricular activities</i>	<b>\$142</b> <i>Approximately \$3.50/week</i>





### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Champion Education for your child to individually own and use.

Orders may be completed online at [www.champion.com.au](http://www.champion.com.au), using the code specified on the attached booklist.

### Extra-Curricular Items and Activities – provided on a user-pays basis

Dromana Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities - Foundation	Amount
Other optional excursions and events to be scheduled ( <i>estimated: \$60 - \$80</i> )	TBA
Junior school athletics day ( <i>estimated: \$15</i> )	TBA
Swimming lessons ( <i>estimated: \$50</i> )	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$TBA</b>

### Financial Support for Families

Dromana Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Voluntary Contributions as well as Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Brooke Lawson

Ph: 03 5987 2367 | Email: [brooke.lawson@education.vic.gov.au](mailto:brooke.lawson@education.vic.gov.au)





## Payment methods

Payments can be made through Compass using a debit or credit card. Alternatively, you can contact the office on (03) 5987 2367 to organise payment by cash, card or BPay.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.